

**TO THE MEETING OF: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE**

**ON: 13<sup>TH</sup> SEPTEMBER 2010**

**REPORT OF: ENGINEER AND SURVEYOR**

**1.0 MAINTENANCE - PROGRESS REPORT**

**1.1 PROGRESS AND FINANCIAL STATEMENT**

<b>Ref</b>	<b>Repairs &amp; Renewals Schemes</b>	<b>Progress Stage</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actual Cost</b>	<b>Budget/Actual Variation Note +/- 20%</b>
1.9.01	Granite covers to bench seats	Completed	4,000	2,200	2,200	None
1.9.02	Replace marble inlay to cloister seats	Deferred	2,500	2,500		
1.9.03	Refurbish/redecorate Book of Remembrance fittings	Design	2,000	2,000		
1.9.04	Granite covers to wreath bays	On site	15,000	14,929		
1.9.05	Fire precaution installation works	Design	10,000	10,000		
1.9.06	Wreath marker support posts	On site	3,500	3,500		
1.9.07	Anti-vandalism precautionary works	Completed	6,000	6,000	5,670	None
1.9.08	DDA improvements to rear North Chapel	Completed	2,500	2,500	2,500	None

Ref	Repairs & Renewals Schemes	Progress Stage	Original Budget	Revised Budget	Actual Cost	Budget/Actual Variation Note +/- 20%
1.9.09	Steam cleaning paving	Completed	1,500	1,500	1,540	None
1.9.10	Level access to North garden area	Scheme cancelled	5,000	0		
1.9.11	Surface water drainage impls to compactor area	Completed	2,500	2,500	2,500	None
1.9.12	Internal redecoration	Completed	3,500	3,500	3,705	None
1.9.13	Renew crematory suspended ceiling tiles	Completed	1,500	1,500	2,134	Grid to ceiling required replacement
1.9.14	Refurbish Book of Remembrance	Scheme cancelled	3,000	0		
1.9.15	Refurbishment of intruder alarm system	Completed	0	0	4,150	Vired from 1.9.10
1.10.01	Wreath marker posts supports	Completed	1,200	2,100		Additional posts required for boundary with railway
1.10.02	Water feature surface repair and curved drain	Reviewing scheme – post-tender	12,500			
1.10.03	Litter bins and signage by Remembrance Garden	Completed	3,300	2,685	2,685	None
1.10.04	Replace vinyl flooring to public toilets	Completed	3,500	1,996	1,996	None
1.10.05	Internal redecoration of Mess Room including floor	Completed	5,000	4,439	4,439	None
1.10.06	White lining to car park	Completed	1,500	800	800	None
1.10.07	Steam clean paving (rolling programme)	Completed	2,000	895	895	None

Ref	Repairs & Renewals Schemes	Progress Stage	Original Budget	Revised Budget	Actual Cost	Budget/Actual Variation Note +/- 20%
1.10.08	Remove lectern and provide interpretation panel	Completed	4,000	1,670	1,670	Scheme varied
1.10.09	North Chapel internal redecoration	Completed	5,000	4,500	4,500	None
1.10.10	Internal redecoration (rolling programme)	Completed	4,500	4,124	4,124	None
1.10.11	Clean out and decorate Cloister roof lights	Completed	2,500	2,980	2,980	None
1.10.12	External redecoration	Completed	4,000	5,667	5,667	Increased scope of work
1.10.13	Granite covers to Wreath Bays (rolling programme)	Tender	10,000			
1.10.14	Hearth repair works to Cremator Nr 2	Completed	6,000			See separate report
1.10.15	Gardeners Compound facility	Design	10,500			
2.10.01	Mercury Abatement EPA Phase 2	Tender	1,115,000			

Note

Actual cost excludes standard VAT or unreclaimable VAT.

## 1.2 RECOMMENDATION

The Committee is recommended to note the contents of this report.

## 1.3 BACKGROUND PAPERS

Nil